



Bowmen of Rutland

Meeting on Wednesday 15th October 2025

19.30 via Teams

Present: James Williams, Chairman
Keith Johnson, Vice Chairman
Chrissie Mortlock, Secretary and Public Relations Officer
Charlie Haynes, Safeguarding Officer and County Rep
Peter Fox, Junior and Disabled Rep
Kerry Knight, Social Media Representative Officer

Kate Goodwin, Deputy Safeguarding Officer (arrived later)

Apologies: Debbie Hill, Treasurer and Minute Secretary

Welcome by the Chairman

James welcomed everyone and thanked them for joining the meeting. Chrissie agreed to take the minutes.

Conflicts of Interest

None were declared.

Approval of Minutes 10th September 2025

The minutes were approved.

Matters Arising

All matters were included within the agenda.

Chairman's Update

James has received the Quicks order, 144 Neons, in 18 sets of 8.

Treasurer's Update

The Merlin and Quicks orders have been paid.

Chrissie confirmed that the Santander account has been closed and the money transferred into our Barclays account. The committee thanked Debbie for all her hard work and persistence in getting this sorted.

Chrissie asked that the additional signature for the Barclays account could be sorted soon, so that three could do electronic banking. She said that she and Debbie felt that with both of them being required this added extra stress when urgent invoices needed paying. The process had previously been started but Chrissie thought it has stopped

when Barclays questioned James's signature. James said he didn't think he was a signature on the account. Charlie confirmed he was still happy to be added. Chrissie to discuss where we are in the process with Debbie.

Secretary and PRO Update

Emails to members and the public have been sent as normal.

AGB affiliations are ongoing, the majority of those who we expected to renew have done so. AJ has renewed via the club after resigning from the club in the spring with immediate effect, Chrissie expressed her concern as AJ is a coach and therefore the club have a responsibility to ensure that all his checks are valid. As AJ is no longer a club member, we are not able to do this fully. It was agreed that Chrissie would contact AJ using the contact details from Sport 80 and ask for club fees to be paid and for AJ to renew his club membership. If this does not take place Chrissie will ask AGB if he can be removed from the club list, we will also have to pay County and Regional fees on his behalf which he has not paid to the club.

Safeguarding/Welfare Officer Update

Charlie advised that there were no issues to report. He then offered the following scenario for discussion.

We have a number of volunteers who help at events and on beginner courses who are not coaches. They do not help at events without DBS holders and welfare trained members, also being in attendance or without parents being on site. Coach numbers are limited so at what point do meetings which involve club archers offering guidance and simple friendly help require some form of formal check or training?

The club committee discuss welfare monthly to keep welfare in mind.

The named roles on the AGB website who may require a DBS certificate is unclear.

Other than the welfare officer, the other listed roles are only mentioned on the AGB website in one place.

- Sports Coach - (Could this be clearer, such as Licenced AGB Coaches?)
- Non-certified Coach/Archer - (Only mentioned on this list. Is this a Volunteer?)
- Child Protection Officer/Welfare Officer/Safeguarding Officer
- Club Supervisor - (Only mentioned on this list. is this a Volunteer?)

Question

Anyone can be vulnerable on a given day. I have no concerns, but want safe members and to protect volunteers and the club.

Sport England's guidance says, if your club supports children, young people or vulnerable adults as participants or volunteers, then it should have a safeguarding policy and procedures. These should include checking anyone applying for a volunteer role that involves close and unsupervised contact with children or vulnerable adults.

There are longer term planning issues here. The OnTarget specialisations can't all be done by the same small group. If we run the development sessions on Saturdays and try to run a performance group, this is down to one coach, who then may not have the time for beginner courses. If we run community events and junior sessions we need more lead organisers. Groups working regularly will need training and perhaps DBS.

It was agreed that at the beginning of the beginner course season, there would be briefing to our volunteers. Kerry agreed that we do not want to leave our volunteers exposed or to make our great volunteers to feel uncomfortable. If we need to complete DBS for some volunteers, we should do this but only if there is a reason for doing it.

7.51 Kate joined the meeting.

New Ground Update

KSCC - No update

Greetham – Charlie, James and Chrissie met with Sean Clarke and the new manager Chris on the 11th September. Sean informed them that we can have a years extension to the lease. We are to meet with Chris in November to agree the rent for the year.

Charlie spoke to Sean just before he left GVGC and Chrissie received a message thanking the club for the card, best wishes and gift that Charlie and Chrissie left by his front door.

Rutland Logs - No update

Uppingham

Charlei updated the meeting on progress since the last meeting.

07 Oct 25 Chrissie passed on Kate's email and I contacted Dave Ainslie who is a town councillor.

10 Oct 25 Dave rang me in my car and passed on details of the Architect acting for Uppingham Town Council.

10 Oct 25 I sent details to Tom Runcorn, the architect.

13 Oct 25 I took a quick visit to look over the fence. Field appears to be flat and level. There is a boundary and no clear idea of access. The grass is very long and there are several trees/bushes where the shooting area may be best placed.

High costs could come from

- Clearing the site
- New fencing
- The need for water
- Access road and parking

Access through the new development is tight. Roads are narrow and cars are parked on corners and on pavements. Increases in traffic may result in negative comments during planning.

We could try to do this with Uppingham school, even as a temporary parking and access. However, safeguarding in school time is an issue.

County Update

Charlie did not attend the meeting. Chrissie suggested that the county secretary is sending emails to the address that Charlie is not able to access. Charlie to contact Neill to change his contact email.

Chrissie attended the meeting held earlier in the week, key points from the meeting were.

- Year bars ordered from a new supplier as the old supplier has ceased trading.
- National Team event, the county was one of the few to field full teams, a great team event.
- County Indoor Champs record status applied for, 8th February but the hall has not been booked so date to be confirmed.
- County shirts, should archers have their names on them? Should archers pay or be given them free in their second year of shooting for the county?
- Next meeting is the AGM on the 10th November in person at Countesthorpe.

Archery GB and Midlands Update

Helen's update included

- Coach training opportunities.
- Conduct issue guidance links.
- Helen thanked clubs who had completed the club survey, she named those who have done so, we have!
- Membership renewal support
- The need for clubs to discuss data protection.
- Connecting WMAS date

Hire Kit Day

Chrissie said that we had held three sessions so far and still had 6 beginners waiting to join. Finding dates that we could do and they could do was a challenge.

Junior Shoots

Peter said the long-range balloon shoot went very well and all the juniors enjoyed it and received lots of chocolate. Chrissie added that the parents also enjoyed it and learnt about scoring.

The committee thanked Peter for all his work on the junior shoots during the outdoor season.

Outdoor Club Championships

James felt this had gone very well and that there was a good club spirit. He thanked Kerry for being Lady Paramount and for supporting the juniors and new members at one end of the shooting line. He also thanked Chrissie and Peter.

Chrissie said that it had been pointed out that County records for National rounds are club shoots, so a couple of county records maybe claimed, including Tilda-Rose.

Dates

L&R300	24 th October, 21 st November
Portsmouth	10 th November
Frostbite	26 th October, 23 rd November 10.30 at GVGC

Chrissie said that she had already received some scores for the L&R300 including one from Tilda-Rose who beat her March score by over 70 points.

Coaching sessions continue fortnightly.

Bow Hire

Chrissie met with Kathryn. It was agreed that she would remain a club member and she was keen to continue as Bow Hire Administrator.

As she is away in September, they agreed that Chrissie would do the invoices for September bow hire (to go out in October) using the new system, Pandle.

Chris is happy to meet with Kathryn to show her Pandle and explain how to use it.

The committee were delighted that she was happy to continue.

Greetham Ground and Maintenance

Field Layout: The layout of the ground was changed after the club champs ready for the Frostbite season, the website had been updated to reflect the changes.

Bosses: Charlie has wheels, bolts etc but needs to purchase wood. He has also purchased some long foam strips for the damage bosses.

Charlie to make a couple of new stands, these will go at 30m, it was agreed that we need a couple of top-quality bosses for compounds to use as they are still going through the good targets at 30m. We will also look at new nappies/home-made back stops and moving the nappies as some are worn in the centre.

Four targets are made up ready to be swapped onto the field, this needs two people to do this.

James suggested that we purchase some more cubes. Chrissie objected to this pointing out that we had already spent approximately £2,000.00 on kit recently and our future is still not certain. Charlie to audit the number of cubes we have and their quality. Chrissie said she was happy to buy one or two if they are needed but was unhappy to spend a large amount of money again if it was not necessary.

Mowing: Chrissie thought this should take place on Friday, James said the lines need remarking.

Any Other Business

Chrissie said that Empingham School's After-school club had finished soft archery, it will restart in term 5. Talking to the leader, Ineka they would like to build a relationship with the club and aim to get a group of children to the ground in term 5 or 6 to shoot and see different bow styles being demonstrated. The committee felt that it would be great to build a relationship with another school in addition to Oakham School. Chrissie said that if this was a success they would look at more RLT schools (Rutland Learning Trust).

The meeting closed at 8.58pm

Date of next meeting: Wednesday 12th November via Teams

Proposed future dates: Wednesday 3rd December via Teams

Wednesday 14th January pre-AGM via Teams
Friday 23rd January AGM via Teams

DRAFT